

**VIRGINIA BOARD OF NURSING  
SPECIAL CONFERENCE COMMITTEE C  
INFORMAL CONFERENCES  
October 22, 2020**

TIME AND PLACE: The meeting of the Special Conference Committee of the Board of Nursing was convened at 9:07 A.M., on October 22, 2020 in Training Room 1, Suite 201, Department of Health Professions, 9960 Mayland Drive, Henrico, Virginia.

MEMBERS PRESENT: Marie Gerardo, MS, RN, ANP-BC, Chairperson  
Margaret J. Friedenberg, Citizen Member

STAFF PRESENT: Charlette N. Ridout, RN, MS, CNE, Deputy Executive Director

OTHERS PRESENT: Tammy Jones, Administrative Proceedings Division  
David Kazzie, Administrative Proceedings Division  
Grace Stewart, Administrative Proceedings Division  
Me-Lien Chung, Board of Opt/Vet/ASLP  
Cathy Hanchey, Board of Nursing Staff

CONFERENCE  
SCHEDULED: **Rebecca Jean Monk-Chafin, R.N. Reinstatement Applicant 0001-168053**  
Ms. Monk-Chafin appeared, accompanied by her husband, Charley Chafin.

David Kazzie, Adjudication Consultant, appeared for the Department of Health Professions Administrative Proceedings Division.

CLOSED MEETING: Ms. Friedenberg moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to 2.2-3711(A)(27) of the *Code of Virginia* at 9:25 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Monk-Chafin. Additionally, Ms. Friedenberg moved that Ms. Ridout and Mr. Kazzie attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 9:48 A.M.

Ms. Friedenberg moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION: Ms. Friedenberg moved to Issue an Order to Approve Rebecca Jean Monk-Chafin's Application for Reinstatement for licensure as a professional nurse and place Ms. Monk-Chafin on Probation with Terms for 12 months of active employment as a professional nurse. Respondent shall not practice professional nursing until written evidence is provided of passage of a Board-approved nursing refresher course, and

Ms. Monk-Chafin shall provide evidence of beginning mental health therapy within 90 days of the Order; thereafter, Ms. Monk-Chafin shall ensure that her therapist/counselor/psychiatrist shall provide quarterly reports to the Board. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such Order on Ms. Monk-Chafin, unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Monk-Chafin within such time. If service of the Order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCE  
SCHEDULED:

**Kelly Ann Butler, L.P.N. Reinstatement Applicant      0002-094411**

Ms. Butler appeared, accompanied by her mother, Sherri Hodnett.

Tammy Jones, Adjudication Specialist, appeared for the Department of Health Professions Administrative Proceedings Division.

CLOSED MEETING:

Ms. Friedenberg moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to 2.2-3711(A)(27) of the *Code of Virginia* at 10:38 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Butler. Additionally, Ms. Friedenberg moved that Ms. Ridout and Ms. Jones attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 11:04 A.M.

Ms. Friedenberg moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION:

Ms. Friedenberg moved to Issue an Order to Dismiss the Case and Impose No Sanction due to insufficient evidence of a violation. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such Order on Ms. Butler, unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Butler within such time. If service of the Order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.



CONFERENCE  
SCHEDULED:

**Sophie Echo Anderson, R.N. Reinstatement Applicant 0001-260091**

Ms. Anderson appeared.

David Kazzie, Adjudication Consultant, appeared for the Department of Health Professions Administrative Proceedings Division.

CLOSED MEETING:

Ms. Friedenbergr moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to 2.2-3711(A)(27) of the *Code of Virginia* at 11:32 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Anderson. Additionally, Ms. Friedenbergr moved that Ms. Ridout and Mr. Kazzie attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 11:49 A.M.

Ms. Friedenbergr moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION:

Ms. Friedenbergr moved to Issue an Order to Approve Sophie Echo Anderson's Application for Reinstatement for licensure as a professional nurse; Offer Ms. Anderson a Consent Order for the Indefinite Suspension of her License, with said Suspension Stayed contingent upon Verification of Ms. Anderson's entry into HPMP. The motion was seconded and carried unanimously.

This Consent Order shall be effective upon endorsement of its findings, conclusions, and terms of consent by both Sophie Echo Anderson and the Board.

CONFERENCE  
SCHEDULED:

**Alisha Givens Smith, L.P.N. Reinstatement Applicant 0002-077736**

Ms. Smith appeared.

David Kazzie, Adjudication Consultant, appeared for the Department of Health Professions Administrative Proceedings Division.

CLOSED MEETING:

Ms. Friedenbergr moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to 2.2-3711(A)(27) of the *Code of Virginia* at 12:25 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Smith. Additionally, Ms. Friedenbergr moved that Ms. Ridout and Mr. Kazzie attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 12:48 P.M.

Ms. Friedenberg moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION:

Ms. Friedenberg moved to Issue an Order to Approve Alisha Givens Smith's Application for Reinstatement for licensure as a practical nurse contingent upon successful completion of a Board-approved nursing refresher course. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such Order on Ms. Smith, unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Smith within such time. If service of the Order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

RECESS:

The committee recessed at 12:50 P.M.

RECONVENTION:

The committee reconvened at 1:25 P.M.

CONFERENCE  
SCHEDULED:

**Amanda Cherice Evans, C.N.A. Reinstatement Applicant      1401-142351**  
Ms. Evans appeared.

Grace Stewart, Adjudication Specialist, appeared for the Department of Health Professions Administrative Proceedings Division.

CLOSED MEETING:

Ms. Friedenberg moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to 2.2-3711(A)(27) of the *Code of Virginia* at 1:45 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Evans. Additionally, Ms. Friedenberg moved that Ms. Ridout and Ms. Stewart attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 1:59 P.M.

Ms. Friedenberg moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.



**ACTION:**

Ms. Friedenberg moved to Issue an Order to Approve Amanda Cherice Evans' Application for Reinstatement for certification as a Nurse Aide, Remove a previous Finding of Neglect, and issue an unrestricted certificate contingent upon successful completion of the state exam. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such Order on Ms. Evans, unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Evans within such time. If service of the Order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

**CONFERENCE  
SCHEDULED:**

**Rebecca Marie Bowen, C.N.A. Reinstatement Applicant      1401-066948**  
**R.M.A. Applicant**

Ms. Bowen appeared.

Grace Stewart, Adjudication Specialist, appeared for the Department of Health Professions Administrative Proceedings Division.

**CLOSED MEETING:**

Ms. Friedenberg moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to 2.2-3711(A)(27) of the *Code of Virginia* at 2:30 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Bowen. Additionally, Ms. Friedenberg moved that Ms. Ridout and Ms. Stewart attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

**RECONVENTION:**

The Committee reconvened in open session at 2:35 P.M.

Ms. Friedenberg moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

**ACTION:**

Ms. Friedenberg moved to Issue an Order to Approve Rebecca Marie Bowen's Application for Reinstatement for certification as a Nurse Aide, Remove a previous Finding of Neglect, and issue an unrestricted certificate, and to Issue an Order to Approve Ms. Bowen's Application for Reinstatement for registration as a Medication Aide. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such Order on Ms. Bowen, unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Bowen within such time. If service of the Order is made by mail, three additional

days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

ADJOURNMENT:

The Board adjourned at 2:38 P.M.



---

Charlette N. Ridout, R.N., M.S., C.N.E.  
Deputy Executive Director